

Withycombe Raleigh C of E Primary School

Governing Body



Full Governing Body Meeting Minutes							
Date/Time	3 rd February 2026		Location		Meeting Room		
Attendees			Attendees		Attendees		Attendees
Emma Jones (EJ)		Head	Janine Meecham (JM)	Clerk	Allie Longhorn	Chair	Nicola Hart (NH)
Phillip Wilson (PW)			Jenny Meredith (JMer)		Revd Judy Day (RJD)		Clare Hollingsworth (CH)
Annmaree Kain (AK)			Mike Smith (MS)		Richard Moore (RM)		

Apologies	
James Dryden (JD)	

	Agenda		
29.25.26	Apologies	38.25.26	Christian Distinctiveness
30.25.26	Declarations of Interest	39.25.26	Chairs Business
31.25.26	Approve minutes	40.25.26	Date and time of next meeting
32.25.26	Matters Arising	41.25.26	Part B
33.25.26	Correspondence		
34.25.26	Headteacher verbal Report		
35.25.26	SPD		
36.25.26	Safeguarding		
37.25.26	Skills Matrix		

Ref	Item	Action/Decision	By whom
29.25.26	Apologies: Apologies were received as above and duly sanctioned.		
30.25.26	Declarations of interest None		
31.25.26	Minutes: The minutes from the FGB meeting on 9 th December 2025 were agreed as an accurate record	Decision	All
32.25.26	Matters Arising: None		
33.25.26	Correspondence: None		



34.25.26	Headteacher verbal report and SDP EJ discussed the spring term so far We have been monitoring of Means of Participation and have evidenced that impact of training is enabling more children to be engaged and participate in lessons. Learning behaviours in class are positive with children keen to participate and interact. Staff are more aware of ways to engage children. Focus on writing is also starting to show results with some fantastic progress evidenced in booked. Children in some year groups are demonstrating a keen determination to improve their written work and are motivated to do well. Writing moderation has been powerful and staff feel more assured in their judgment. Curriculum enrichment continues to be a strength of our school theme days, lesson hooks and hand on learning making learning exciting. Lots of families wishing to transfer their children to us from year 2 upwards. We are doing tours most weeks, and school feels positive and welcoming. Fortnightly TA training enabled us to give our support staff time for training both in house and online using our TES program. In house training is looking at ways in which, staff can regulate children. Parents of children with an EHCP have been offered to meet with SLT to discuss provision – this has been very positive. Little Wandle data continues to demonstrate the positive impact on this scheme on children's progress in reading and phonics. EJ discussed the challenges that we have faced over the spring term. Behaviour of a few children impact significantly on teachers, TAS, SLT and teachers. Staff absence in particular TA absence continues to present challenges. Rising concerns around safeguarding of children linked to family like outside of school. The budget and enabling staff to understand the challenges we as a school face. Parental expectations about what an EHCP is for and what the provision should look like for their child – we must change that perception by changing the language about how we talk about send support. EHCP issue – does the EHCP not set out the requirements? Often, it's a little bit grey. Time scale for achieving targets vary sometimes its short term and other times its long term. we must take the targets and turn them into smart targets with our support plans. The recent wellbeing survey has presented some areas for us to focus on.		
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Internal

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	School to run a practise lockdown on Thursday 5 th February and report back at next FGB meeting		
37.25.26	Skills Matix Janine to send out the results for the Skills matrix to all governors, there are lots of resources that Governors can access.	Action	JM
38.25.26	Christian Distinctiveness and SIAMS EJ – Reverend Judy comes to our collective worship every Monday. The children are really engaging during collective worship. Even when we do a church service it is very heavy on children participation. Open the book really mirrors what we are doing with the jack in the box in foundation. Rev Judy to meet with Tom Overton (RE Subject Lead) to discuss the core elements of what makes our school so special in relation to its Christian Distinctiveness. Governors discussed the upcoming SIAMS inspection		
38.25.26	Chairs Business AL to record a video for Governor recruitment to upload to school website/share across social media		
40.25.26	Resources – 24 th March 2026 7pm FGB – 28 th April 2026 7pm Teaching and learning 12 th May 2026 7pm		

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Summary of Action Points

1	EJ to send JM the teacher leads and JM to send out the updated Subject/area leads to Governors	Action	EJ/JM
2	TES training to be extended to Governors	Action	MS
3	School to run a practise lockdown on Thursday 5 th February and report back at next FGB meeting	Action	MS
4	Janine to send out the results for the Skills matrix to all governors, there are lots of resources that Governors can access.	Action	JM
5	AL to record a video for Governor recruitment to upload to school website/share across social media	Action	AL