

Withycombe Raleigh C of E Primary School Governing Body



Full Governing Body Meeting Minutes							
Date/Time	4 th February 2025		Location		Meeting Room		
Attendees		Attendees		Attendees		Attendees	
Emma Jones	Head	Anna Slade (ASI)		Father Robert Sellers (FrRS)			
Alison Longhorn (AL)	Chair	Janine Meecham (JM)	Clerk	Anna Sands (AS)			
Teresa Walsh (TW)		Jenny Meredith (JMer)					
Annmaree Kain (AK)		Mike Smith (MS)					

Apologies	
Richard Moore	Phillip Wilson (PW)
	Clare Holingsworth

	Agenda		
32.24.25	Apologies	39.24.25	Committee Minutes
33.24.25	Declarations of Interest	40.24.25	Safeguarding
34.24.25	Approve Minutes of last meeting	41.24.25	Skills Matrix
35.24.25	Matters arising	42.24.25	Policies
36.24.25	Correspondence	43.24.25	Christian Distinctiveness and SIAMS
37.24.25	Headteacher Report	44.24.25	Chairs Business
38.24.25	SDP	45.24.25	Date and Time of Next Meeting

Ref	Item	Action/ Decision	By whom
32.24.25	Apologies: Apologies were received as above and duly sanctioned.		
33.24.25	Declarations of interest None	Decision	All
34.24.25	Minutes: The minutes from the FGB meeting on 3 rd December 2024 were agreed as an accurate record.		



35.24.25	<p>Matters arising None</p>		
36.24.25	<p>Correspondence EJ – We have received a complaint about the height of the trees so Nicola will get a quote to cut the trees trimmed.</p> <p>AL mentioned to the Governors that we have received an email from a parent about the way in which Governors interact with other parents on WhatsApp groups and Facebook groups. We just need to be wary of what we put on them.</p>		
37.24.25	<p>Head Teacher Report</p> <p>Full head teacher report on Drive.</p> <p>EJ reported to the Governor's the Head teacher report.</p> <p>Suspensions have gone up quite significantly – gone up to 12 since September. Physical assault is when we suspend a child. We have a duty of care towards staff and other pupils.</p> <p>What about Children being physical with other children? EJ - That is something we are trying to work on, that leads us to opal. Lunchtimes are a difficult time, we have tried to find a solution, there has been a lot of training with the mealtime assistants.</p> <p>Illness has hit us hard this term with lots of staff being absent. Finding cover is becoming increasingly challenging and costly. We are hopefully through the worst of it</p> <p>Leaders have continued with a monitoring programme which has included drop ins, pupil conferencing, learning walks and book looks.</p>		
38.24.25	<p>SDP</p> <p>SEND continues to be an area of focus following OFSTED visit. We have Support Plans in place and currently being reviewed. Time has been given to teachers to meet with SLT and have support to refine these plans. The targets enable teachers to track progress more effectively</p> <p>All Governors were reminded to arrange monitoring visits with subject leads.</p>		
39.24.25	<p>Safeguarding</p> <p>MS updated the Governors (Full report on the Drive)</p> <p>There have been three recent suspensions related to 2 children, one resulted in staff injury and another staff injury in a further incident.</p>		



	<p>We have been embedding relational Practice further in meetings and assemblies. More staff training is required to further develop and gain a stronger understanding.</p> <p>Our 3-rules are being referred to in class and by MTAs on duty</p> <p>There has been an upward trend in child mental health issues – we have had a real rise in upper KS2 in resilience and anxiety about coming into school. We have been talking about how we can support families. It is echoed by the families – Louise Jones and Sam Wheeler have been looking at what we can do to support families in how to build that resilience.</p> <p>Sam and Louise are going to carry out a survey with parents to find out what support parents might want to help their children.</p> <p>.</p>		
40.24.25	<p>Skills Matrix JM to send out any training to Governors who require it.</p>		
41.24.25	<p>Finance Policy Finance Policy was confirmed at Resources, all governors in agreement</p>	Decision	All
42.24.25	<p>Christian Distinctiveness and SIAMS EJ – The year 5 assembly was fantastic, they reenacted the story of David and Goliath</p>		
43.24.25	<p>Chairman’s Business None</p>		
44.24.25	Date and time of next meeting FGB 20 th May 2025		

Summary of Action Points

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