

Withycombe Raleigh C of E Primary School Governing Body



Full Governing Body Meeting Minutes							
Date/Time	2 nd July 2024		Location		Community Room		
Attendees		Attendees		Attendees		Attendees	
Emma Jones	Head	Anna Slade (ASI)		Father Robert Sellers (FrRS)		Clare Hollingsworth (CH)	
Alison Longhorn (AL)	Chair	Janine Meecham (JM)	Clerk	Mike Smith (MS)		Teresa Walsh (TW)	
Anna Sands (AS)		Annmaree Kain (AK)		James Dryden (JD)		Antonia Burrows (AB)	
Phillip Wilson (PW)							

Apologies	
Richard Moore	

	Agenda			
67.23.24	Apologies		74.23.24	Safeguarding
68.23.24	Declarations of Interest		75.23.24	Governor Monitoring
69.23.24	Approve Minutes of last meeting		76.23.24	Christian Distinctiveness
70.23.24	Matters arising		77.23.24	Chairman's Business
71.23.24	Correspondence		78.23.24	Date and Time of Next FGB Meeting
72.23.24	Committee Minutes			
73.23.24	Headteacher Report			

Ref	Item	Action/ Decision	By whom
67.23.24	Apologies: Apologies were received as above and duly sanctioned.		
68.23.24	Declarations of interest: Teresa Walsh Voted Co-opted Governor by All governors		
69.23.24	Approve minutes of last meeting Minutes agreed	Decision	All
70.23.24	Matters Arising None		
71.23.24	Correspondence None		
72.23.24	Committee Minutes		

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	AL updated Governors on the Resources meeting from 27 th June – Antonia Burrows has become the Health and Safety Governor.		
73.23.24	<p>Head Teacher Report</p> <p>Full head teacher report on Drive.</p> <p>EJ reported to Governors -</p> <p>Numbers are looking really healthy as of today we have 630. We do have 93 leaving from year 6 and only 65 coming in foundation. We are still doing tours for in-year transfers.</p> <p>The most significant event of this term has to be OFSTED. We are delighted that the inspectors recognised that we are a Good school 'Withycombe Raleigh Primary is a friendly and happy school. Within its large school community, there is a positive and vibrant ethos. There were lots of positive comments in the report; inspectors recognised the 'swift and appropriate action to improve the curriculum' and 'The school has a strong offer for pupils' personal development'.</p> <p>Attendance continues to be an issue at 95%. We had a meeting with Devon about inclusions and absence they were really happy with what we are doing.</p>		
74.23.24	<p>Safeguarding</p> <p>MS updated the Governors (Full report on the Drive)</p> <p>Favourable Ofsted 'Safeguarding is effective' – Lead Inspector commented that safeguarding at WRPS is robust / tenacious in safeguarding actions / follow ups. Staff knowledge was excellent. The Staff really shines in these situations.</p> <p>Anna and I met the other day to discuss how information is shared and training. We discussed the induction program. When a new member of staff has been with us for 3 months we do a review we need to be more systematic and process driven. It's a good way to go through safeguarding a bit further.</p> <p>Online Safety Policy to be completed / shared with Key Staff (inc James) before ratification</p> <p>It's good that Ofsted recognise the time and effort that goes into this. It is such a big part of what we do. It's a big part of the inspection.</p> <p>Are the younger children still segregated at play time? MS - no they come out in the field and they are supervised in a specific area. They are then scooped up and have the last 5 minutes of the playtime. We do need to do some work with our MTAs about how to supervise effectively.</p> <p>MS then discussed the CPOMS report with Governors It was asked if MS could share the definitions that CPOMS uses.</p>		

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	We do discuss safeguarding in our leadership meetings; it is constantly on the agenda.		
75.23.24	Governor Monitoring AL discussed the importance of continuing the monitoring visits. I'm really keen for staff to know who we are and that we are here for the right reasons. We need to carry on.		
76.23.24	Christian Distinctiveness FrRS – Mrs Jones has done a great job of integrating the school values with the Olympic values. EJ reminded the Governors of the days and timings of collective worship.		
77.23.24	Chairman's Business None		
78.23.24	Date and time of next meeting FGB 17 th September 2024 7pm		

Summary of Action Points

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